

## PERSONNEL INSPECTION

1. Each school will form all of the participants in three ranks on the track (LOI para 8b). All cadets will be unarmed and no guidon will be carried during the inspection. A list of all participants (unit roster) will be presented to the Chief Inspector (ranks will not be indicated). The Chief Inspector will randomly select 10 cadets from the roster to stand the inspection. The platoon commander (cadet selected by the senior instructor) will also stand the inspection. Once selected, the 10 cadets and the platoon commander will be provided individual score sheets and directed to the inspection area. The platoon commander will form the unit in two ranks (5-man), open ranks, and take his/her position in front of the unit.
2. The unit commander will render hand salute and report the unit: "Sir, (name of school) JROTC prepared for inspection." The unit commander will not accompany the inspector, but will remain in position until instructed to dismiss the unit.
3. Cadets will wear all authorized ribbons, badges, etc. and will be prepared to answer questions about their school, service and those listed in addendum 4. After the inspection is complete the Chief Inspector will instruct the unit commander to dismiss his/her unit. The unit commander will then render a hand salute. When the salute is returned by the Chief Inspector the graded portion of the inspection is complete. The unit commander will close ranks and dismiss the unit.
4. In case of a tie, the scorekeeper will break the tie by comparing the scores in the following areas until the tie is broken:
  - a. Haircuts
  - b. Shirt condition
  - c. Military bearing
5. Cadet Inspection Forms (JROTC Form 001) will be individually held by the cadets being inspected. The cadet will surrender the inspection form to the Inspector upon request (when the inspector is front and centered on the cadet being inspected). Only 10 cadets selected for inspection and the unit commander will fill out the form. A total of 11 cadets will be inspected.
6. Required inspection knowledge (see addendum 3).

PERSONNEL INSPECTION

UNIT \_\_\_\_\_ SCORER'S NAME \_\_\_\_\_

NAME \_\_\_\_\_ MALE ( )  
FEMALE ( )

UNIFORM:

Cover (fit, emblem, clean) 0 - 5 \_\_\_\_\_  
Shirt (fit, press, ribbons, clean) 0 - 5 \_\_\_\_\_  
Trousers/ Skirt (fit, length, press, clean) 0 - 5 \_\_\_\_\_  
Belt/Hose (length, brass, mil align/hose color) 0 - 5 \_\_\_\_\_  
Shoes (shine, edge dressing) 0 - 5 \_\_\_\_\_

GROOMING: haircut, shave, sideburns, fingernails 0 - 25 \_\_\_\_\_

BEARING: feet position, thumbs on trouser/skirt seam, eyes 0 - 25 \_\_\_\_\_

KNOWLEDGE: Excellent (20-25), Average (10-19), Fair (5-9) 0 - 25 \_\_\_\_\_

Total (100 points possible)

Official Score

Directions: Add all cadets scores and average score.

Remarks: **Judges will select cadets**